

The Ohio Valley Chapter of SETAC is currently accepting nominations for several positions. All Board of Directors (BOD) Members and Student Representatives participate in a monthly conference call and assist in all aspects of planning and presenting the Annual OVC meeting. If you are interested or would like to nominate anyone, please e-mail the nominations by March 1<sup>st</sup>, 2023 to <u>ovc.setac@gmail.com</u> or <u>yeardleyroger@gmail.com</u> with the position title in the subject line.

**The** <u>OVC President-Elect position</u> is currently open. This is a three-year commitment, but the actual year of Presidency would have the largest time commitment. You will serve as President-Elect one year (2023); President (2024); and Past President (2025). The duties of the President and President-elect are those customarily performed by such officers, unless otherwise directed by the Board of Directors. Immediate Past President serves to help provide continuity in leadership and function of the chapter. Additionally, the President and President-elect serve as members of the Regional Chapters Committee of the Society of Environmental Toxicology and Chemistry. This is an extremely rewarding position.

Four <u>OVC Board of Directors Members-At-Large positions</u> are open; there are two three-year terms and two-two-year term currently open. The duties of a Board of Director member are to manage the business, functions, programs, and activities of the OVC. Each member should be available for the monthly Board of Director's conference calls as well attend the annual regional meeting.

The <u>OVC Communications Representative position</u> is open; this is a one-year term. The OVC Communications Representative will be asked to maintain the OVC social media accounts, monitor for and publish job openings and OVC related announcements to the social media pages, and monitor the OVC e-mail account. This person may be asked to help with additional activities pertaining to planning the regional meeting and assisting the OVC webmaster. The social media chair should be available for the monthly Board of Director's conference calls as well attend the annual regional meeting.

The <u>OVC SETAC North American Student Advisory Council (NASAC) Representative position</u> is open; this is a one-year term for any active OVC Student. The NASAC Representative should be available for approximately 4-5 conference calls per year as well as one face to face meeting at the SETAC NA Annual Meeting. NASAC representatives should serve on their regional chapter board of directors and report to NASAC on chapter activities as well as student needs within SETAC. NASAC representatives can volunteer to help with additional activities at the National Meeting and throughout the year if they choose. The NASAC representative for OVC should be available for the monthly Board of Director's conference calls as well attend the annual regional meeting.

The <u>OVC Secretary/Treasurer position</u> is open; this is a three-year term. As Secretary, this official administers to the Board of Directors by performing such duties as keeping records, preparing notes, distributing information to the Board of Directors and membership, coordinating with meeting liaison, and other duties as assigned. As treasurer, this official maintains the Chapter's finances, collects dues, pays accounts, prepares Financial Reports for Board of Directors and SETAC, and other financial needs of the Chapter.