**OVC Board of Directors Conference Call – June 11, 2018, 9:00 am EST.**

Conference Number(s): 202-991-0477; Conference Code: 5258573

*Attendees: Brandon, Jim, Reed, Angela, Louise, Craig Greg Tyler*

1.) Attendance and Call to Order.

2.) Approval with no additions to Meeting Notes from May 14, 2018 BOD Conference Call.

3.) Regional Chapter Meeting:

* Liability Insurance Brandon cheap $100 per year, field trip for next meeting. We may need to obtain depending upon where we have the meeting.
* Guest Speaker Travel/Short Course/Science Fair Support may provide financial support for each. Applications available in December with a January deadline.
* Webinars can currently hold 26 people, SETAC NA looking to buy additional license to allow up to 100 attendees.
* Virtual Attendance at annual meeting? Another chapter looking into having virtual meetings Brandon will get more information but may be attractive to people with long travel distances.
* Other Chapters Awards: Virtual Poster Contest/5 minute thesis – Chesapeake River Chapter did this and another chapter for an online award and were successful.

4,) OVC Travel Awards:

* SETAC sent application to all members in our states.
* Alison will get one travel award
* SETAC will award two $200 matching awards
* Posted on OVC website

5.) Conference/Member Survey:

* Poll to attendees from last meeting.
* Prepared using Google documents
* Two people responded with comments they were incorporated.
* Send any comments to Brandon and Marianna

6.) Discuss and Finalize 2019 Meeting location/theme:

* All members should focus on these topic
* University of Kentucky or USACE in Louisville
* Angela suggested Louisville and the Federal Building is easy access, free, plenty of parking in Federal Garage, close to many Restaurants within walking distance, plenty of hotels nearby, etc. Also could arrange for a tour of the locks and dams and the Falls of the Ohio. Water Quality Section of the USACE may be able to arrange demonstrations as well.
* Jim and Roman will provide opinion of Louisville after they meet for SETAC in Louisville to assess for National Meeting
* Roman previously suggested University of Kentucky. Brandon will contact Roman and see possibility of meeting there.
* Jim has been speaking to Dione for environmental engineering approach treatment unintended consequences of disinfectants byproducts. Suggested a theme could be approach from multidisciplinary point of view meeting.
* Jim suggested that the meeting could include a drinking water tour treatment of plants taste odor alga toxins. Angela said there were two water treatment plants near downtown ;
* Emerging Contaminants as a theme – micro plastics with Thomas Moore
* Angela will check with MSD and water treatment plants for tours.

7.) By-laws and Constitution:

* Potential revisions needed to address Non-profit requirements
* Greg sent the edits to 2015 basically there is just certain terminology for 501C status, Bylaws need to reflect the language. Greg and Becky’s edits were incorporated but not complete or final.
* Need application Greg will send that out to BOD will send to Brandon and Angela and we will work on it.
* We need tax exempt status to not pay taxes on items.
* 1023 Easy application form
* Student Board Members - language
	+ Currently Constitution states 1 student member and we have three.
	+ We should change student members role in voting to be consistent with SETAC NA.
	+ Jim is checking to see what all student members can vote on.

8.) Committees:

* Social Media update by Tyler no update. Posted travel awards application.
* Website – needs Biosketch on website
* Annual Meeting Committee – may form later once we pick the location

9.) Requirements to obtain Non-profit status

Once Bylaws are changed, we send form and worksheet etc. and instructions and application

10.) Treasurer’s Report: $1550

* All travel awards paid.

11.) Old Business

* Questionnaire to improve meeting in 2019.
* Suggestions to improve the OVC moving forward.
* Social Media and Tyler – thinks website is in pretty good shape.
* Add Travel Awards and Presentation awards from meeting to the website.
* Job opportunities page should sync with Facebook posts there is a live feed.
* Mariana ideas and ways to get students more involved.
* Angela working on Abstracts from meeting missing Joe Shaw’s. Jim will contact Joe.

12.) Next conference call

July 9 2018